

Planning Board  
Minutes  
November 3, 2011

The Planning Board meeting convened at 6:30 PM with the following members present: Joseph Kalagher - Chairman, John MacMillan, William Nolan, and Roger Hoyt. Absent: Joseph Daigle

Motion by Nolan and 2<sup>nd</sup> by MacMillan to approve Agenda, Motion carried 4-0.

Motion by Nolan and 2<sup>nd</sup> by Hoyt to approve meeting minutes of October 13, 2011, Motion carried 4-0.

New Business

- Discussion about Part-Time Planner and DLTA grants to investigate the pros and cons of sharing a planner with another community.
- Nolan suggested that we look into getting an Ashburnham-ma.gov email account. Nolan and Kalagher investigating.
- New Cushing Town Houses on School Street issued house number 58A & 58B. Driveway to come down and connect with existing Sheldon House driveway.
- Eric Smith (MRPC) has indicated that MRPC is waiting for DLTA grants and if successful, the Board could apply for funding to investigate a Solar Bylaw and a shared planner concept.
- MRPC has prepared two maps showing broadband availability in town. One map with DSL availability and one with Cable availability. Nolan corrected known errors on the cable map and Hoyt to return corrected maps to MRPC.

Old Business

- Lakeview Estates – No Update
- Bray Avenue – No Update.
- Lakeside Condos – No Update
- Cashman Hill Estates – No update.

Open Discussion

- No one for Open Discussion.

6:45 PM John R. Briggs School Site Plan Review

- Kathryn Crockett/Lamourluc Pagano Associates and Matt Brassard/Brassard Design and Engineering, Inc. and Jody Staruk, Project Manager/Consigli Construction presented the proposed site plan for the new school.
- Battalion Chief, Robert Salo/Ashburnham Fire Department and Christina Sargent/Historical Commission were also in attendance.
- The Board received comments from the Board of Health, and the Police Department. Their comments did not pertain to the prevue of site plan review.
- Fire Department wanted to make sure there was access to the construction site for public safety vehicles.
- Applicant has applied to Conservation Commission for Notice of Intent.
- AMLP has indicated an existing utility pole will need to be relocated during construction.
- Historical Commission was concerned about design and colors.
- There will be gutters and leaf screens.
- Fire Department is ok with proposed snow storage at rear (West side of building).
- A Fire Protection Assessment has been completed.
- Lighting is Dark Sky compliant.
- There was discussion about construction “Hours of Operation” and “Construction Signage”.

Deliberation - John R. Briggs School Site Plan Review

- On motion of Nolan and 2<sup>nd</sup> by MacMillan, it was voted 4-0 to waive all fees required by the Planning Board "Regulations Governing Fees and Fee Schedule".
- Plan shall meet any Conservation Commission "Notice of Intent".
- Hours of Operation should be indicated on approval. Applicant to supply document.
- Board will require a contact list once construction starts.
- Approval is based on plans presented to Board on November 3, 2011.
- Construction signs should be installed on Williams Road prior to start of construction. Coordinate with Police and Highway.
- Public Safety access at all times during construction.
- Final discussion and vote scheduled for November 17, 2011.

The next Planning Board meeting will be November 17, 2011

Meeting was adjourned at 7:40 PM.

Respectively submitted,  
John MacMillan, Clerk